



# CITY OF DANBURY

HEALTH & HUMAN SERVICES DEPARTMENT  
155 DEER HILL AVENUE, DANBURY, CONNECTICUT 06810

Central Health Office  
203 - 797-4625  
Fax 796-1596

Social Services Office  
203 - 797-4569  
Fax 797-4566

Mayor Mark D. Boughton  
& City Council  
155 Deer Hill Avenue  
Danbury, CT 06810

August 29, 2016

Re: Health & Human Services Department Monthly Report

Dear Mayor Boughton and Members of the City Council:

The July 2016 Health & Human Services Department monthly report is provided for your review. Detailed reports are attached for each Service, including the Housing, Food Service, Lead Poisoning Prevention, Social Services transition, TB/STD Clinic, Seasonal Work, Grant paperwork and winding down of School Based Health Centers operations, Meetings with the WCHN Community Care Team to help clients connect with services were conducted weekly and Environmental Health which identify specific inspections, tasks and hours provided by our staff.

## Main Topics:

The Department received a proposed \$5,000 donation from the Housing Authority of the City of Danbury (HACD) for any Homeless Shelter operational expenses; this was presented under separate cover letter to City Council for review and approval.

The Department also continues to work on the computer systems to test and update our inspector's programs to produce reports so the public may have access to inspection results and improve partnerships with the Hospital and other medical clinics to improve services have continued as well. Continued work and preparation for Grant Funding, Public Health Emergency Response plans, CTDPP Epidemiology Program follow-up, Pool Inspections, Mosquito Control and the treatment of City catch basins for reduce bite activity were processed and conducted when appropriate, Water Sampling, Health Care facilities, Regional Partners and EMS.

Grants from the State were reviewed and meetings conducted to ensure some level of funding / carryover for our critical programs was completed. Research on Grant opportunities

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are being explored in light of decreases for our programs. Environmental outreach programs through the Still River Greenway program, Lake Kenosia and recreational paths improvement program.

Housing inspections and nuisance complaints were processed through 311 and in the field as well with tenants and owners of housing units. Seasonal work took up a lot of time with Beach Sampling and water quality issues, Food Truck and Temporary Events produce more work related to plan reviews, owner education on food safety and then inspection in the field before and during the events.

You are encouraged to review all the information for each Division, as it provides details concerning ongoing activities. In addition, I thank you for giving the Health & Human Services Department the opportunity to serve the Citizens of Danbury and feel free to contact us with any questions you may have.

Sincerely,

Scott T. LeRoy, MPH, MS  
Director of Health & Human Services

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## Social Services Department

### Mission Statement:

Our Social Services seek to provide the community and its residents with access to municipal and community social services in an expeditious, cost effective and comprehensive manner. Efforts are focused on improving access to housing and emergency shelters; improving access to medical care and coverage and improving social conditions for residents via collaboration and advocacy at the local, state and federal level by identifying and working to create systems of resources that are inclusive of all residents/clients in need.

The following are the highlights from our Social Services activities for July, 2016:

1. Our Housing Caseworker managed approximately 66 active cases.
2. The Day Center, located at the Emergency Shelter, had approximately 581 visits from homeless individuals or those at risk of becoming homeless (this includes weekend service meetings). The breakdown of visits include the following:
  - a. Initial Assessments(new clients): 5
  - b. Action Plan Development: 0
  - c. Veteran Referrals: 5
  - d. Referrals to Cash Assistance: 0
  - e. Bus Tickets: 0
  - f. Housing Related Issues: 5
  - g. Housing Placement: 0
  - h. Job Searches: 4\*\*
  - i. Employment inquiries: 1
  - j. Case Management Services: 25
  - k. Showers: 151
  - l. Lunch: 270
  - m. Mental Health Referrals/Case Management: 3\*
  - n. Adult Medical Referrals: 2
  - o. Phone Usage: 1
  - p. Substance Abuse Referrals/Case Management: 50\*
  - q. Clothing Vouchers: 1
  - r. Other (i.e. 211, work program, laundry, etc.): 58

\*MCCA counseling services have **RESUMED** on Saturday and Sunday from the hours of 9:00am – 3:00pm. In- house counseling referral and case management services at the Day Center are also provided Monday through Friday.

\*\* Providing computer access in Emergency Shelter for job placement and availability.

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1. Receiving weekly food donations from arrangement with Community Plates.
2. Attended one (1) meeting of the Community Food Collaborative meeting at United Way.
3. Updating VA Grant per diem for VA representative to discuss summary reports, discharge amendments and plan of action reports for each veteran stay regarding the per diem veterans grant.
4. Meeting with Shelter Coordinator to discuss changes and new required documentation intake forms, vulnerability reports/intakes for Coordinated Access and updating VA forms.
5. The local community CoC has gone "live" for Coordinated Access at the Health and Human Services Department on October 27, 2014. Multiple appointments are being conducted Monday-Wednesday at the Human Services Office at 254 Main Street from 9:30am to 12:30pm. Interviews with families will be conducted at 8:30am at the Association of Religious Communities (ARC). 211 Operators are instructed to make intake appointments within 24 hours of phone contact for interviews at the Human Services Department.
6. Attended one (1) meeting of the Continuum of Care.
7. Attended one (1) meeting for local CAN committee.
8. Community Health Clinic has been conducting one clinic per week; medical and behavior clinics on Tuesday's at the Emergency Shelter.
9. Attended three (3) meetings of the Community Care Team (CCT) of all community agencies, services and emergency services (Danbury Hospital, Danbury Police, Danbury EMT), to discuss chronic homeless clients in the community.
10. Attended Housing Placement Committee meeting. Catholic Charities has received 10 vouchers, CCR, for re-entry of chronic homeless individuals with long records of incarceration (the old FUSE program). Initiating meetings with landlords for housing opportunities for all housing vouchers received into the City's CAN.
11. Attended Danbury Food Collaborative meeting. Preparations being made for the EFSP for United Way funding for social service agencies/shelters.
12. Attended one (1) meeting of the Housing First Committee.
13. Attended Farmers' Market. Review of opening day events and follow-up.
14. Completed quarterly report for CDBG.
15. Listened/participated in several webinar regarding homeless youths, transgender adults, Department of Housing, etc.
16. Placed applications for additional funding sources for homeless shelter.
17. Placed application for United Way EFSP funding for Emergency Shelter.
18. Attended 90/90 Day Challenge for Fairfield CAN to discuss impact on each City/Town in Fairfield County's need to house their chronic homeless by the end of November, 2016.
19. Attended Shelter Diversion Training.
20. Meeting with representative from Lowe's to discuss volunteer's of business to do charity work at the City's Homeless Shelter. Representative and staff from Shelter walked through homeless facility indicating work to be completed. Date and time will be given for volunteer's to do clean-up work at the shelter.
21. Donation of \$350.00 received from Mr. David Adam for the Emergency Shelter.
22. Webinar on new information for GPD program for our homeless veterans.
23. Meeting with contractors to provide renovation information/cost of two restrooms that will be submitted under DOH grant funding of Emergency Shelters only.

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## Office of Community Medicine / Disease Prevention & STD/TB Clinic

### Mission:

Our division provides information and guidance on the prevention of communicable diseases. We also provide direct patient care to individuals diagnosed with Mycobacterium Tuberculosis and Sexually Transmitted Disease at the Main St Clinic in Cooperation with WCHN, CIFIC and all community partners in need of our services. The Public Health Nurse has the responsibility of implementing the discharge /treatment plans and providing assurance of patient care and treatment, such as patient education, directly observed therapy and contact investigation. Additional work with Lead poisoning Prevention and Communicable Disease follow-up in cooperation with the State CTDPH is on-going.

### Patients Seen in July

TB patients	57
PPD/ TB testing	4
STD Outreach	36

## Environmental / Food Inspections / Housing Compliance /

### Mission:

The Department provides plan review and inspections for land use and permitting of Food Services Establishments (Permanent and Temporary), on-site septic systems, well water supplies, public swimming pools, Housing Code, Pools, recreational / beach sampling, hazardous material storage and provides staffing for the Environmental Impact Commission. The Land Use projects include the expansion and completion of the Ives Trail; the maintenance of the Lake Kenosia Garden Buffer; The maintenance of the Still River Trail.

Type of work	July	YTD
Food Service Inspection	80	550
Food Plan Review	10	70
Grading Permits	3	56
Septic Systems Plans	7	114
Well Permits	3	10
Temp Events / Trucks	20	180
Housing / Hotel	8	80
Public Pools	10	41
Health Code Violations	7	67
Sewage Complaints	4	10

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